

KERALA SERVICE MANUAL

VOLUME II

SPECIAL RULES FOR KERALA STATE AND SUBORDINATE SERVICES

(Incorporating Amendments Upto 31-12-1972)

PART III

(SECTIONS A & B)

(1)	(2)	(3)
4. Personal Assistant to the Director of Geology.	Transfer	<ol style="list-style-type: none"> 1. Graduation. 2. Pass in the Account Test (Lower) and 3. A minimum of 10 years' service in the Department.
5. Geologist	Transfer	<ol style="list-style-type: none"> 1. B.Sc. (Hons.) or M.Sc. or equivalent degree in Geology, Applied Geology, Mining or Mining Engineering or Diploma in Mining or Applied Geology from the Indian School of Mines and Applied Geology, Dhanbad. 2. Two years' service in the Department as Assistant Geologist.
	Direct recruitment	<ol style="list-style-type: none"> 1. B.Sc. (Hons.) or M.Sc. or equivalent degree in Geology, Applied Geology, Mining or Mining Engineering or Diploma in Mining or Applied Geology from the Indian School of Mines and Applied Geology, Dhanbad. 2. Three years' experience in Geological field work in a responsible post/posts.

6. *Probation.*—Every person appointed to any of the categories shall, from the date on which he joins duty be on probation:

(i) if recruited direct or by transfer from any other service, for a total period of 2 years on duty within a continuous period of three years; and

(ii) if appointed by promotion, for a total period of one year on duty within a continuous period of 2 years.

7. *Test.*—Every person appointed to any of the categories shall, within the prescribed period of probation pass the Account test (Lower) if he has not already passed the test.

16 The Kerala Government Presses Service

(Issued in G.O.MS. No. 954/59/PD, dated 5-11-1959)

1. *Constitution.*—The service shall consist of the following categories of Officers namely:—

Category	1. Superintendent of Government Presses.
„	2. Deputy Superintendent of Government Presses.
„	3. Assistant Superintendents of Government Presses.

2. *Appointment.*—(a) Appointment to the three categories shall be made as follows:—

Category (1)	Method of recruitment (2)
1. Superintendent of Government Presses	Promotion from category 2 Deputy Superintendent; or For special reasons, recruitment by transfer from any other service; or Direct recruitment.
2. Deputy Superintendent of Government Presses	Promotion from Category 3 Assistant Superintendents of Government Presses; or For special reasons, recruitment by transfer from any other service; or Direct recruitment.
3. Assistant Superintendents of Government Presses	Recruitment by transfer from the posts of Chief Foreman, General Foreman; Head Reader and Head Computer in the Kerala Government Presses Subordinate Service; or For special reasons by direct recruitment; or recruitment by transfer from any other service.

(b) Promotions to the post of Superintendent and Deputy Superintendent, Government Presses shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. The rule of reservation of appointments (General Rules 14 to 17) shall apply to appointments by direct recruitment.

4. *Qualification.*—(a) No person shall be eligible for appointment by direct recruitment to any of the categories in the service, if he has completed or will complete *33 years of age on the 1st of July of the year in which applications are invited.

* Enhanced vide G.O.(P) 1/72/PD. dated 1-1-1972.

** Provided that the age limit shall not apply for appointment to the post of Assistant Superintendent of Government Presses by direct recruitment from among persons in service in the Government Press.

† Provided further that the upper age limit for appointment by direct recruitment confined to Scheduled Castes and Scheduled Tribes to the post of Assistant Superintendent of Government Presses shall be 45 years.

(b) No person shall be eligible for appointment to the category of posts specified in column (1) of the table below, unless he possesses the qualifications specified in the corresponding entry in column (2) thereof:—

<i>Category</i> (1)	<i>Qualifications</i> (2)
1. Superintendent of Government Presses	1. Minimum General Educational Qualification of the S.S.L.C. Standard. 2. (a) L.P.T., or In the absence of candidate possessing L. P. T. qualification.
2. Deputy Superintendent of Government Presses	(b) M.G.T.E. or K.G.T.E. in all the three following subjects:— 1. Composing 2. Machine Work 3. Book Binding with (Higher) in any one subject.
3. Assistant Superintendents of Government Presses	3. 5 years' experience in a recognised Printing Press.

(c) No person shall be eligible for appointment by transfer or promotion to any of the categories, unless he has passed the Account Test (Lower).

5. *Training.*—Persons appointed to the service by direct recruitment or by transfer other than from the Government Presses Subordinate Service, shall undergo such training as may be prescribed by Government from time to time.

6. *Probation.*—Every person appointed to any of the categories shall from the date on which he joins duty be on probation.—

(i) if recruited direct or by transfer from any other service, for a total period of two years on duty within a continuous period of three years; and

** Added vide G. O. (P) No. 1026/60/PD dated 27-12-1960.

† Added vide G.O. (P) 116/71/Edn. dated 7-7-1971.

(ii) if appointed by promotion for a total period of one year on duty within a continuous period of two years.

7. *Tests.*—Every person appointed to a category by direct recruitment shall pass the Account Test (Lower) during the period of his probation.

17 The Kerala Harijan Welfare Service

[Issued in G.O.(P) 593/65/Rev. dated 5-7-1965]

1. *Constitution.*—The service shall consist of the following categories of officers, namely:—

- | | |
|----------|---|
| Category | 1. Deputy Director of Harijan Welfare (Scheduled Castes). |
| „ | 2. Deputy Director of Harijan Welfare (Scheduled Tribes). |
| „ | 3. Tribal Officer. |
| „ | 4. District Welfare Officers (including Senior Superintendent). |
| „ | 5. Chief Publicity Officer. |
| „ | 6. Chief Industrial Supervisor. |

2. *Appointment.*—(a) Appointment to the several categories shall be made as follows:—

<i>Category</i> (1)	<i>Method of Appointment</i> (2)
1. Deputy Director of Harijan Welfare (Scheduled Castes)	Promotion from the categories of Tribal Officer, District Welfare Officers (including Senior Superintendent) and Chief Publicity Officer in the Kerala Harijan Welfare Service or by transfer from any other service.
2. Deputy Director of Harijan Welfare (Scheduled Tribes)	Promotion from the categories of Tribal Officer, District Welfare Officers (including Senior Superintendent) and Chief Publicity Officer in the Kerala Harijan Welfare Service or by transfer from any other service.

For Print

(1)	(2)	(3)
4. Personal Assistant to the Director of Geology.	Transfer	1. Graduation. 2. Pass in the Account Test (Lower) and 3. A minimum of 10 years' service in the Department.
5. Geologist	Transfer	1. B.Sc. (Hons.) or M.Sc. or equivalent degree in Geology, Applied Geology, Mining or Mining Engineering or Diploma in Mining or Applied Geology from the Indian School of Mines and Applied Geology, Dhanbad. 2. Two years' service in the Department as Assistant Geologist.
	Direct recruitment	1. B.Sc. (Hons.) or M.Sc. or equivalent degree in Geology, Applied Geology, Mining or Mining Engineering or Diploma in Mining or Applied Geology from the Indian School of Mines and Applied Geology, Dhanbad. 2. Three years' experience in Geological field work in a responsible post/posts.

6. *Probation.*—Every person appointed to any of the categories shall, from the date on which he joins duty be on probation:

- (i) if recruited direct or by transfer from any other service, for a total period of 2 years on duty within a continuous period of three years; and
- (ii) if appointed by promotion, for a total period of one year on duty within a continuous period of 2 years.

7. *Test.*—Every person appointed to any of the categories shall, within the prescribed period of probation pass the Account test (Lower) if he has not already passed the test.

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| Category | 1. Superintendent of Government Presses. |
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3. The rule of reservation of appointments (General Rules 14 to 17) shall apply to appointments by direct recruitment.

4. *Qualification.*—(a) No person shall be eligible for appointment by direct recruitment to any of the categories in the service, if he has completed or will complete *33 years of age on the 1st of July of the year in which applications are invited.

** Provided that the age limit shall not apply for appointment to the post of Assistant Superintendent of Government Presses by direct recruitment from among persons in service in the Government Press.

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(b) No person shall be eligible for appointment to the category of posts specified in column (1) of the table below, unless he possesses the qualifications specified in the corresponding entry in column (2) thereof:—

<i>Category</i> (1)	<i>Qualifications</i> (2)
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	2. (a) L.P.T., or In the absence of candidate possessing L. P. T. qualification.
2. Deputy Superintendent of Government Presses	(b) M.G.T.E. or K.G.T.E. in all the three following subjects:— 1. Composing 2. Machine Work 3. Book Binding with (Higher) in any one subject.
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(c) No person shall be eligible for appointment by transfer or promotion to any of the categories, unless he has passed the Account Test (Lower).

5. *Training*.—Persons appointed to the service by direct recruitment or by transfer other than from the Government Presses Subordinate Service, shall undergo such training as may be prescribed by Government from time to time.

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17 The Kerala Harijan Welfare Service

[Issued in G.O.(P) 593/65/Rev. dated 5-7-1965]

1. *Constitution.*—The service shall consist of the following categories of officers, namely:—

Category	1. Deputy Director of Harijan Welfare (Scheduled Castes).
„	2. Deputy Director of Harijan Welfare (Scheduled Tribes).
„	3. Tribal Officer.
„	4. District Welfare Officers (including Senior Superintendent).
„	5. Chief Publicity Officer.
„	6. Chief Industrial Supervisor.

2. *Appointment.*—(a) Appointment to the several categories shall be made as follows:—

<i>Category</i> (1)	<i>Method of Appointment</i> (2)
1. Deputy Director of Harijan Welfare (Scheduled Castes)	Promotion from the categories of Tribal Officer, District Welfare Officers (including Senior Superintendent) and Chief Publicity Officer in the Kerala Harijan Welfare Service or by transfer from any other service.
2. Deputy Director of Harijan Welfare (Scheduled Tribes)	Promotion from the categories of Tribal Officer, District Welfare Officers (including Senior Superintendent) and Chief Publicity Officer in the Kerala Harijan Welfare Service or by transfer from any other service.