

Kerala Gazette

Government of Kerala

**Quick Reference Guide
(Version 1.0)
(For Public)**

**Government of India
Ministry of Electronics & Information Technology
National Informatics Centre
Kerala State Centre, Thiruvananthapuram - 33**

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Amendment Log

Version No	Release Date	Change Number	Brief Description	Sections changed
1.0	23-09-2021	-	First Release	

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Introduction

The Gazette of Kerala is a public journal and an authorized legal document of the Government of Kerala, published weekly (every Tuesday) by the Department of Printing, Government of Kerala. As a public journal, the Gazette prints official notices from the government. It is authentic in content, accurate and strictly in accordance with the Government policies and decisions.

Ordinary gazettes are regularly published weekly whereas Extra Ordinary Gazettes (EOG) is published every day depending upon the urgency of the matters to be notified.

COMPOSE

COMPOSE is a software solution aims at streamlining the Printing and other related activities of Printing department. Requests for publishing Gazette or Printing works are submitted to the Printing department online by the Govt. Departments and Citizen. The designated officers of the Printing department scrutinize and process the requests. Necessary interface is built in the application to facilitate database level integration.

This is a quick reference guide which will assist / guide the public in applying online for gazette notifications

The major functions are listed below:

- **User Registration**
- **Applying for Services**
- **Payment**
- **View**
- **Returned Requests**
- **Track Application**
- **My account**

Invoking COMPOSE Application

To access the COMPOSE application, the URL is <https://compose.kerala.gov.in/>. Alternately, the application can be invoked from the official homepage of Printing Department <https://printing.kerala.gov.in> by clicking the COMPOSE link.

The login page is common to all interfaces. After successful login with the User-id, Password and the Captcha characters as seen on the screen, the users will get the respective interfaces for filing the application.

A. Home Page Services

On invoking the COMPOSE application, the Home Page of the application appears as follows: -

COMPOSE
Comprehensive Operation and Management of Presses Over Secure Environment
(Version 0.1)

Publishing Gazette Home Contact Us

Please login

Login Name
Password
*Enter the characters as they are shown.
KBXND Captcha
Forgot Password?
Login

eGazette

Work Flow Based System for Printing Department and Government Presses

eGazette Publication
From the request processing till the publication of weekly Kerala Gazette and Extra Ordinary Gazette.

Printing Process Automation
Covers the work flow from request processing till delivery of items.

Citizen Services
Citizen services covers Change of Name, Signature, Religion and Correction of Caste.

Status Tracking
For easy access of the Status of a given Gazette or printing request.

Designed and Developed by NIC, Kerala State Centre. Content/Data Managed by Printing Department, Government of Kerala.

Login

The login credentials are to be entered at the left side of the screen. This is used by the official users of the Departments to login to the application. For logging into the system, Login name, Password and Captcha string have to be provided.

User Registration

User registration is mandatory for applying for citizen Services.

USER REGISTRATION

[Instructions for Gazette Publication](#)

*User registration is required for publishing in Kerala Gazette for services Name change, Religion change, Cast change etc.

Tell us about yourself.

Name in English*

 Example: Anilkumar.K

Name in Malayalam

 ഉദാ: അനീൽകുമാർ. കെ

Date of Birth*

 Example: 15-12-1992

Mobile No *

 Example: 7559023992

Gender* ☐ Male ☐ Female
 Example: Male

Login Details

Email Id*

 Example: anil[at]gmail[dot]com

Password*

 Example: Citizen1*

Confirm Password *

 Example: Citizen1*

Enter the Captcha

☐ I hereby state that I have no objection in authenticating myself with One Time Pin (OTP) data for the purposes of availing of the service

☐ I Agree

For Registration, user has to give the following details

- Name in English and Malayalam
- Date of Birth
- Email and Password
- OTP will be sent to registered Mobile and email ID
- User will be successfully registered after giving OTP

Citizen Services

Citizen can avail the following services through COMPOSE

1. Signature Change
2. Name Change
3. Name Change for Minor(s)
4. Name change with Signature change
5. Name change including Relatives names
6. Name change with Religion Change / Correction
7. Name Change with Religion Correction and Caste Correction
8. Religion Change
9. Religion Change including Minor(s)
10. Religion Change including Relatives Religion
11. Religion Correction
12. Correction of Caste
13. Correction of Caste for Minor(s)
14. Change of Gender

New Request

-Select <New Request > from the Menu <Citizen Services>

Following page will be displayed. User can select the service from the list.

Corresponding Fee will be displayed on the top of the page.

List of Citizen Services	
<input type="radio"/>	Signature Change
<input type="radio"/>	Name Change
<input type="radio"/>	Name Change for Minor(s)
<input type="radio"/>	Name change with Signature change
<input type="radio"/>	Name change including Relatives names
<input type="radio"/>	Name Change with Religion Change / Correction
<input type="radio"/>	Name Change with Religion Correction and Caste Correction
<input type="radio"/>	Religion Change
<input type="radio"/>	Religion Change including Minor(s)
<input type="radio"/>	Religion Change including Relatives Religion
<input type="radio"/>	Religion Correction
<input type="radio"/>	Correction of Caste
<input type="radio"/>	Correction of Caste for Minor(s)
<input type="radio"/>	Change of Gender

The application has four Tabs.

- First Tab - Personal details
- Second Tab-Uploaded Documents
- Third Tab- Service specific details
- Fourth Tab- View Matter, Matter correction & Submission

Tab1

- Enter Personal Details and Upload photo
- Press <Save and proceed> button to save Personal details.

COMPOSE
Comprehensive Operation and Management of Presses Over Secure Environment
(Version 0.1)

Welcome: Althira A P

Personal Details:

- Gazette Language: English
- Name with initials: Althira A P
- Date of Birth: 18-12-1992
- House name: Eena Bhavan
- House Number: TC/1001
- State: Kerala

Address:

- District: Thiruvananthapuram
- Village: Kecherthommakal
- Pin Code: 695030

Contact:

- Mobile No.: 7559023993
- Email: althira123@gmail.com

Documents:

- Address proof: Driving License
- Issue Date: 22-09-2016
- Upload Document (PDF only - maximum size 100KB): PAN_card.pdf

Gender: ☐ M ☒ F ☐ T

- Draft application ID will be generated and displayed.

Tab2

Signature change

- Upload educational certificates in the second Tab and Press <Save and Proceed Button>

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(Version 0.1)

Welcome: Althira A P

Signature Change

Service Rate ₹2365

Personal Details | **Upload Documents** | **Application Details** | **Notification Matter**

Educational qualification included in notification matter: 10th

SLNo	Certificates Names	Uploads	Name of Examination	Year	Month	NO	Issuing Authority
1	10th Certificate	Browse... class_10_certificate.pdf	SSLC(Kerala)	1996	March	45555	Board of Public Examinations

[Back](#) [Save and Proceed](#)

Tab3**Signature Change**

- Upload Old Signature
- Upload New Signature
- Employment certificate (If Required)
- Press <Proceed> button

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Comprehensive Operation and Management of Presses Over Secure Environment
(Version 0.1)

Welcome: Ashira A P

Dashboard Log Out

Citizen Services ▾
Returned Request
Online Payment ▾
Views ▾
Track your Application
My Account ▾

Personal Details Upload Documents Application Details Notification Matter

Existing Signature*

Upload Signature

Change Remove

*Please upload your signature in .JPG format with file size between 20KB to 100KB

Do you want upload Employment Certificate (Applicable for Govt.employees State, Central, PSU, Universities etc.)?*

☒ Yes ☐ No

New Signature*

Upload Signature

Change Remove

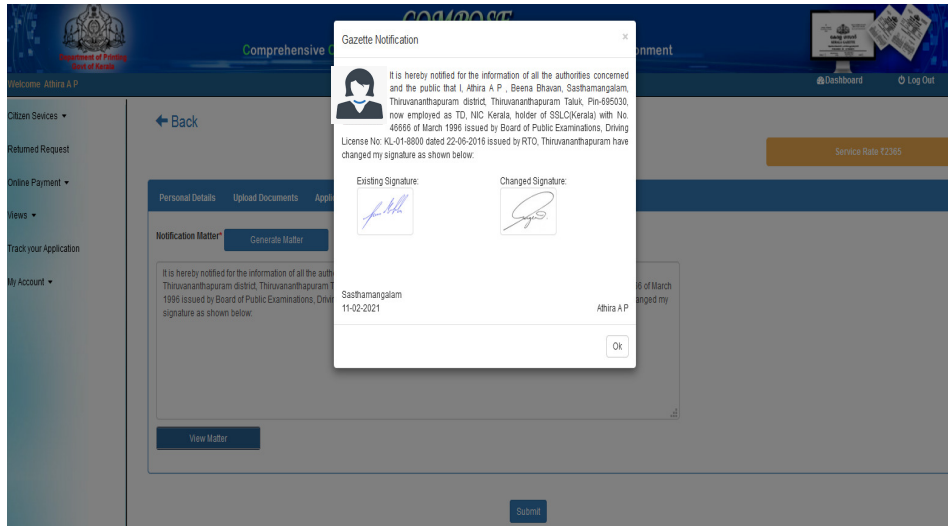
*Please upload your signature in .JPG format with file size between 20KB to 100KB

SLNo	Certificates Name	Designation	Details	Upload (PDF only - maximum size 100KB)
1	Employment Certificate	TD	NIC Kerala	Browse... Driving_license.pdf

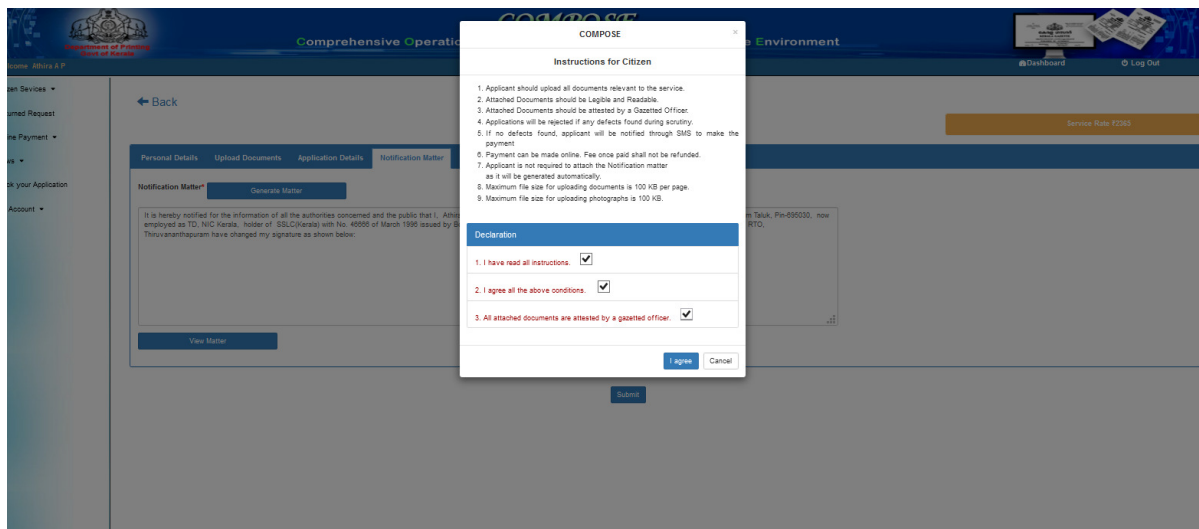
Back Proceed

Tab4

- Press <Generate matter> to view Auto generated matter
- User can edit and correct the matter
- Press <Submit > button to submit the application



- The following Confirmation Page will be displayed.
- Application will be submitted and forwarded to printing Department



Details in Tab1 and Tab4 are same for all services

Service specific forms of Tab3 and Tab4 are given below

Name Change - Tab2 (uploading Documents)

Welcome Aithira A P

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(Version 0.1)

Dashboard Log Out

Educational qualification included in notification matter

Degree

Sl.No	Certificates Names	Upload (PDF only - maximum size 100KB)	Register No/Book No	Name of Examination	Issuing Authority	Year	Month	Name in the Certificate
1	10 th Certificate*	Browse... Birth...e.pdf	12345	SSLC(Kerala)	Board of Public Examinations	1998	February	Same as above name <input type="radio"/> Yes <input checked="" type="radio"/> No Aithira V
2	Higher Secondary/Pre-degree*	Browse... class...e.pdf	678899	Higher Secondary Examinations	Higher Secondary Board	2000	June	Same as above name <input type="radio"/> Yes <input checked="" type="radio"/> No
3	Degree Certificate*	Browse... Driv...e.pdf	77777	Not Applicable	Kerala University	2005	July	Same as above name <input type="radio"/> Yes <input checked="" type="radio"/> No

Include more Documents/Certificates in the notification?* ☒ Yes ☐ No

Additional Documents/certificates

- Additional Certificates which are to be included in Gazette matter should be uploaded here.

Add Certificates/Documents

Sl.No	Document	Document No	Issued by	Issued Date	Upload document (PDF only)	Is applicant name same in this document?
1.	Driving License	TS-336	RTO Thiruvananthapuram	10-02-2000	Browse... rationcard.pdf	<input checked="" type="radio"/> Yes <input type="radio"/> No
2	Passport	4444	Passport Office TvM	10-02-2021	Browse... Birth_Certificate.pdf	<input checked="" type="radio"/> Yes <input type="radio"/> No

[Click here to Add/Remove documents](#)

Name Change - Tab3 (uploading Documents)

Personal Details Upload Documents **Application Details** Notification Matter

Multiple names in different documents ?* ☐ Yes ☒ No

Add Place Name along with name ?* ☐ Yes ☒ No


Add Husband name along with name ?* ☐ Yes ☒ No

Do you want to change your initial?* ☐ Yes ☒ No

New name with initials(if any):*

[Back](#) [Proceed](#)

- Select relevant options
- Give the New name with Initials
- Press <proceed> button to generate and View notification matter.

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Welcome Athira A P [Dashboard](#) [Log Out](#)

Citizen Services ▾
Returned Request
Online Payment ▾
Views ▾
Track your Application
My Account ▾

Personal Details Upload Documents **Application Details** Notification Matter

Multiple names in different documents ?* ☐ Yes ☒ No

Add Place Name along with name ?* ☐ Yes ☒ No

Add Husband name along with name ?* ☒ Yes ☐ No

Sl.No	Certificates Name	No.	Issued by	Issued Date	Upload (PDF only - maximum size 100KB)
1	Marriage Certificate	34444	LSDG Kilimanoor	15-01-2020	Browse... PAN_card.pdf

Do you want to change your initial?* ☐ Yes ☒ No

New name with initials(if any):*

Tab4- Name Change



Religion Change

- Enter Application details in Tab1
- Upload documents in Tab2
- Select New Religion & New Religion
- Upload Conversion certificate (Mandatory)
- Certificate from Village Officer (Not Mandatory)
- Press <proceed > Button

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(Version 0.1)

Welcome ATHIRA AP

Dashboard Log Out

Citizen Services ▾
Returned Request
Online Payment ▾
Views ▾
Track your Application
My Account ▾

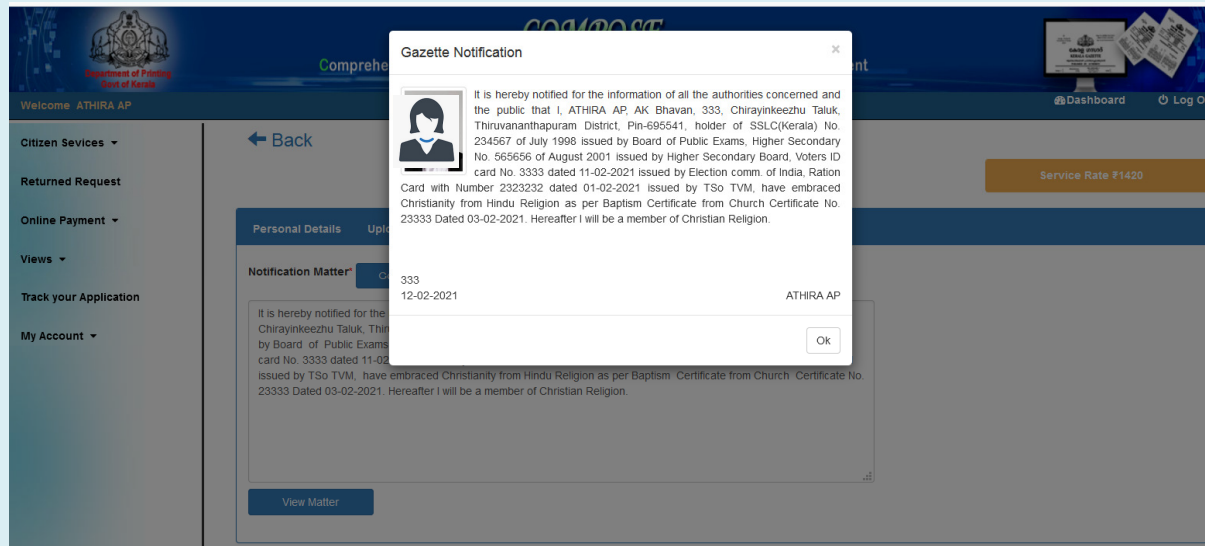
Personal Details Upload Documents **Application Details** Notification Matter

Existing Religion * Hindu ▾ New Religion * Christian ▾


Sl.No	Certificates Names	Certificate No	Religious Organizations	Issued Date	Issued By	Uploads
1	Conversion Certificate from authorized religious institution or Organization *	23333	Baptism Certificate ▾	03-02-20	m Bishop	Browse... cla...df

Sl.No	Certificates Names	Certificate No	Issued By	Issued Date	Uploads
1	Certificate from Village Officer to prove the Religion/ Caste before Religious conversion *	33444	O vanchiyoor	12-01-2021	Browse... class...pdf

Back Proceed

Notification Matter in Tab4**Caste Correction**

- Enter Application details in Tab1
- Upload documents in Tab2
- Select Existing Religion, category & Caste from the list
- Select Category & Caste from the list (Not possible to change the Religion)
- Upload Certificate from Tahasildhar regarding Caste correction (Mandatory)
- If the New category is <OBC> , Assal certificate from Tahasildar stating that Anthropological survey is not required (for inclusion Backward Community) is also required.
- Press <proceed > Button


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 (Version 0.1)

Welcome ATHIRA AP
 [Dashboard](#)
[Log Out](#)

Citizen Services ▾
 Returned Request
 Online Payment ▾
 Views ▾
 Track your Application
 My Account ▾

Personal Details Upload Documents **Application Details** Notification Matter

Existing Religion*
 Hindu ▾
 Choose religion Example Hindu

Existing Category*
 General ▾

Existing Caste*
 NAIR ▾

New Religion*
 Hindu ▾

New Category*
 OBC ▾

Corrected Caste*
 ELAVANAR ▾

Sl.No	Certificates Names	Certificate No	Issued From	Issued Date	Uploads
1	Certificate from Tahasildhar regarding Caste correction*	55555	Certificate from Tahasildhar	02-02-2021	Browse... class...e.pdf
2	Assal certificate from Tahasildhar stating that Anthropological survey is not required (for inclusion Backward Community)	22222222	Assal certificate from Tahasildhar	10-02-2021	Browse... Birth...te.pdf

[Back](#)
[Proceed](#)

Conversion to OBC Category

The screenshot shows the COMPOSE web application interface. The header includes the Government of Kerala logo, the text 'COMPOSE Comprehensive Operation and Management of Presses Over Secure Environment (Version 0.1)', and links for 'Dashboard' and 'Log Out'. The user is logged in as 'ATHIRA AP'. The left sidebar contains navigation options: 'Citizen Services', 'Returned Request', 'Online Payment', 'Views', 'Track your Application', and 'My Account'. The main content area has tabs for 'Personal Details', 'Upload Documents', 'Application Details', and 'Notification Matter'. The 'Application Details' tab is active, showing a form for caste correction. The form includes dropdowns for 'Existing Religion' (Hindu), 'Existing Category' (General), and 'Existing Caste' (CHETTIAR). Below these are fields for 'New Religion' (Hindu), 'New Category' (General), and 'Corrected Caste' (CHETTIAR). A table lists certificates, with one entry for 'Certificate from Tahasilidhar regarding Caste correction'. The 'Issued Date' field shows 'DD-MM-YYYY'. An 'Uploads' section has a 'Browse...' button and 'No file selected.' At the bottom are 'Back' and 'Proceed' buttons, and a 'Submit' button at the very bottom.

Sample Gazette Notification for Caste Correction

The screenshot shows the COMPOSE web application interface with a 'Gazette Notification' modal window open. The modal contains a profile picture of a woman and the following text: 'I, ATHIRA AP, AK Bhavan, TC/1/001, Vembayam, Thiruvananthapuram Taluk, Kudappanakkunnu Village, Thiruvananthapuram district Pin-695541, do hereby notified for the information of all the authorities concerned and the public that my community which is wrongly entered as Hindu-CHETTIAR, in my SSLC(Kerala) with No. 254654 of April 2000 issued by hji is corrected as Hindu-NAIR, vide certificate No. rrt dated 03-02-2021 issued by the Certificate from TSO Sasthamangalam, TVM.' Below the text, it says 'Vembayam' and '12-02-2021'. At the bottom right of the modal is an 'Ok' button. The background shows the same web application interface as the previous screenshot, with the 'Notification Matter' tab selected.

Name change including Relatives names

- Enter Application details in Tab1
- Upload documents in Tab2
- Select Existing Religion, category & Caste from the list
- Select Category & Caste from the list (Not possible to change the Religion)
- Upload Certificate from Tahasildhar regarding Caste correction (Mandatory)
- If the New category is <OBC>, Assal certificate from Tahasildar stating that Anthropological survey is not required (for inclusion Backward Community) is also required.
- Press <proceed > Button

The screenshot displays the COMPOSE web application interface. The header includes the logo of the Government of Karnataka, the text 'COMPOSE Comprehensive Operation and Management of Presses Over Secure Environment (Version 0.1)', and links for 'Dashboard' and 'Log Out'. The user is logged in as 'ATHIRA AP'. The left sidebar contains navigation options: 'Citizen Services', 'Returned Request', 'Online Payment', 'Views', 'Track your Application', and 'My Account'. The main content area is titled 'Name change including Relatives names' and features a 'Back' button. Below this is a 'Service Rate ₹1655' button. The form has four tabs: 'Personal Details', 'Upload Documents', 'Application Details' (which is active), and 'Notification Matter'. The 'Application Details' tab contains the following text: 'ಸಮಾಜಕ್ಕೆ ಸಂಬಂಧಿಸಿದವರನ್ನು ಹೆಸರು ಬದಲಾಯಿಸುವುದು? / whether the Name change affecting your Family member(s)?' with radio buttons for 'Yes' and 'No'. Below this is a text input field for 'New name with Initials(if any):'. At the bottom right of the form are 'Back' and 'Proceed' buttons.

Appz Test | Email Web Client Sign... | Staging | Com Panchay | JAYAPRAKASH OF H... | Digitalmatic | JSC VPM Portal | Panchay test | Vmpany | State bank of India | Other bo...

COMPOSE
Comprehensive Operation and Management of Presses Over Secure Environment
(Version 0.1)

Welcome Beena G.S. [Dashboard](#) [Log Out](#)

Citizen Services ▾

Returned Request

Online Payment ▾

Views ▾

Track your Application

My Account ▾

Personal Details **Upload Documents** **Application Details** **Notification Matter**

കുടുംബാംഗങ്ങളുടെ പേര് മാറ്റിയതോ? / whether the Name change affecting your Family member(s)?
☒ Yes ☐ No

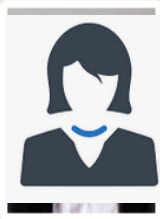
No of members affecting *

1. Add documents to be included in the Notification (1st person)

Details(1st person)						
Relation	Name					
Daughter ▾	Aparna					

Sl.No	Document	Document No	Issued by	Issued Date	Upload document (PDF only)	Is applicant name same in this document?
1	LLB ▾	LLB	law College TVM	03-02-2021	Browse... Birth_Certificate.pdf	<input checked="" type="radio"/> Yes <input type="radio"/> No

Gazette Notification



It is hereby notified for the information of all the authorities concerned and the public that I, Beena G.S, AK Bhavan, TC/1/001, Vembayam, Kodungallu Taluk, Methala Village, Thrissur district Pin-695541, holder of SSLC(Kerala) No. 665777 of March 2000 issued by rtyuytuy, Aadhaar Card (UID) No. *****5332 issued by Unique Identification Authority of India , have changed my name as BEENA JAYAPRAKASH.

This change will be applicable for my Daughter Aparna holder of L.L.B No. LLB dated 03-02-2021 issued from law College TVM, Diploma No. D3333 dated 03-02-2021 issued from Poly Technic.

This change will be applicable for my Son Akash holder of ITI No. I34343 dated 01-02-2021 issued from ITI Tvm. . Hereafter I will be known by the name BEENA JAYAPRAKASH.

This change will come into effect in all records related to me.

Vembayam
12-02-2021

Beena G.S

[Ok](#)

Gender Change with Name change and Signature Change

See all photos + Add to

COMPOSE
Comprehensive Operation and Management of Presses Over Secure Environment
(Version 0.1)

Welcome IDHARV Prashanth

Dashboard Log Out

All Citizen Services
Returned Request
Online Payment
Views
Track your Application
My Account

Personal Details Upload Documents Application Details Notification Matter

Converted Gender* ☒ M ☐ F ☐ T

Attach Medical Certificate *

Sl.No	Certificate No	Issued by	Dated	Uploads
1	2423535345	Medical Office,TVM	28-09-2020	Browse... class_10_certificate.pdf

Are you change your name along with this application? ☒ Yes ☐ No

New name with initials(if any):*

ARUN

Whether to Change signature? ☒ Yes ☐ No

Whether to include new signature with notification matter? ☒ Yes ☐ No

Old Signature*

Upload Signature

Change Remove

New Signature*

Upload Signature

Change Remove

Gazette Notification

It is hereby notified for the information of all the authorities concerned and the public that I, ISWARYA PRASANMAN, IvaryaBhavan,TC1/001, Vembayam, Kollam Taluk, Kollam district Pin-695541; holder of ICSE No. 35345 of August 2002 issued by Kerala state board, Ration Card No. dfgdgdgdfgdgfd dated 28-09-2020 issued by Supply Office TVM ; have changed my name as ARUN consequent on change my gender from Female to Male and will sign accordingly.

This correction will be applicable to all records related to me.

Existing Signature:  Changed Signature: 

Vembayam 02-10-2020 ISWARYA PRASANMAN

Ok

Gender Change- Tab3

Message

Your Application has been submitted successfully. Application no. is 330. After verification by Printing Department, you will be notified by SMS to make the payment. Thank you for using COMPOSE Citizen services

Ok

Saved Request

- This Option is used to edit already saved requests. User can add additional Information and save/Submit the requests.

Other Services

- This Option is used to apply for Private Notifications other than above listed citizen services.
- Individual/Organisations can apply for the services using this option.
- Upload the matter in PDF format and upload relevant documents. Any document can be uploaded by specifying the document details

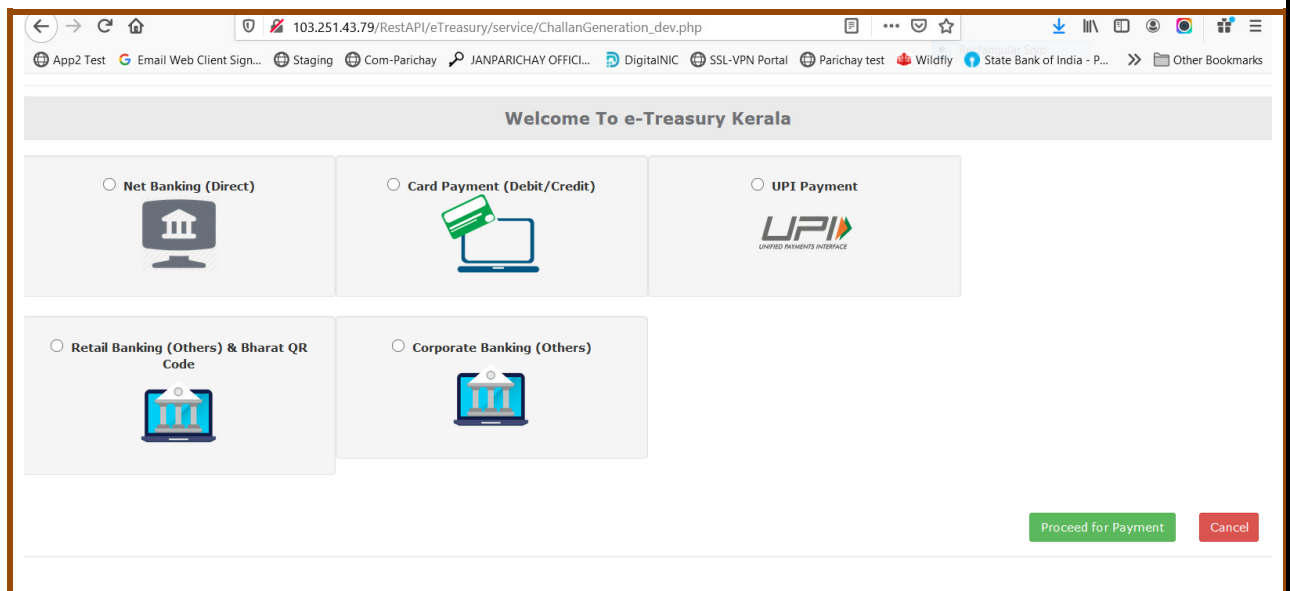
Returned Requests

- For processing the returned requests returned from Printing department for any discrepancies.
- Clicking on any of the request appearing in the list, inward details along with the reason for returning can be viewed.

Online payments

e-Treasury Online Payments

- Citizen can pay the fee online using e-Treasury software.
- Select the application from the list and Press <Make Payment Option>
- The following Page will be displayed



- Select payment Option (say Net banking) and Click <Proceed for Payment>
- Select Bank and proceed.
- GRN Number will be generated

The screenshot shows a web browser window with the URL <https://epay.federalbank.co.in/eTreasury/etresuryreq.aspx>. The page header includes the Federal Bank logo and the e-Treasury logo with the tagline "ePayment Gateway to Government Receipts". The main content area displays the following transaction details:

e-Treasury Transaction Details	
Name of Customer	Kannur University
GRN	KL000052649202021E
Total Amount	1

Below the table, a green message states: "Please note the GRN given above and if transaction status is Pending after completing the payment, Please try after 30 Minutes. search challan details using the link [Search Challan](#)". A blue "PROCEED" button is located below the message.

Disclaimer:
The Federal Bank shall neither be liable nor responsible for any defects/deficiency in the services offered in the linked

- Press <Proceed > Button

The screenshot shows the Federal Bank Net Banking login page. The URL is https://www.fednetbank.com/corp/AuthenticationController?FORMSGROUP_ID_=Authenti.... The page features a banner with a laptop and the text "Discover the next level in Net Banking". On the right, there is a login form with the following fields and options:

- Need an Account? [Sign Up](#)
- User ID:
- Selected User: TREASURYTESTUSER (From this website)
- View Saved Logins
- Verification Code: 05975
- Log In button
- Forgot Password? link
- Forgot User ID? link
- Unlock User ID? link

The Federal Bank logo is visible at the bottom left of the page.

- Select the account from which the amount to be debited from the list

FEDERAL BANK
YOUR PERFECT BANKING PARTNER

FEDNET TEST ACCOUNT 2
Last Login : 12-02-2021 12:38:10

Online Payment

Transaction Date:(dd-MM-yyyy) *
12-02-2021

Debit Account: *
FEDNET TEST ACCOUNT 2(INR) - 00110200000245

Amount:*
1.00

Merchant/Aggregator:*
Kerala State E-Treasury

[View Payee Details](#)

Credit will be effected based solely on the beneficiary account number.
Fund transfer from NRO account to NRE account is not permitted

[Continue](#)

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[FAQ](#) [Contact Us](#) [Terms and Conditions](#)

- Submit the Preview details

FEDERAL BANK
YOUR PERFECT BANKING PARTNER

FEDNET TEST ACCOUNT 2
Last Login : 12-02-2021 12:38:10

Initiate Payment: Preview Confirmation Details

Preview Confirmation Details

Transaction Details

Shopping Mall Payment

Initiator Account Name: FEDNET TEST ACCOUNT 2

Initiator Account Id: 00110200000245

Transaction Date:(dd-MM-yyyy) 12-02-2021

Beneficiary Nickname: Kerala State E-Treasury

Total Amount: INR 1.00

Remark: FN/SH/P/T21043123659FG129/T21043123659FG129

[Back](#) [Submit](#)

3.View

- **Submitted Application**

To view the list of requests submitted to Printing Dept. for a specific period by changing the “From” and “To” dates.

- **Search Gazette**

To view the gazette in which the user’s notification is included.

3. Returned Requests

- To view of Returned requests submitted to Printing department.

4.Track Your Application

- To view and status tracking of Weekly requests submitted to Printing department.

5. My Account

The following Options are available in My account

a. View Profile

The user is allowed to view his profile

b. Change Password

- To change the password, enter the current login password and then give the new password.
- New password should not be same as the existing one. Password should contain at least One Capital Alphabet(A-Z), One Number(0-9), One special character(!,@,#,\$%,^,&,*) and Minimum length of 8 characters. COMPOSE enforces the password expiration policy of 30 days to all users.
- On clicking <**Change Password**> button, password will be updated.

c. Change Mobile Number

Option to update mobile number

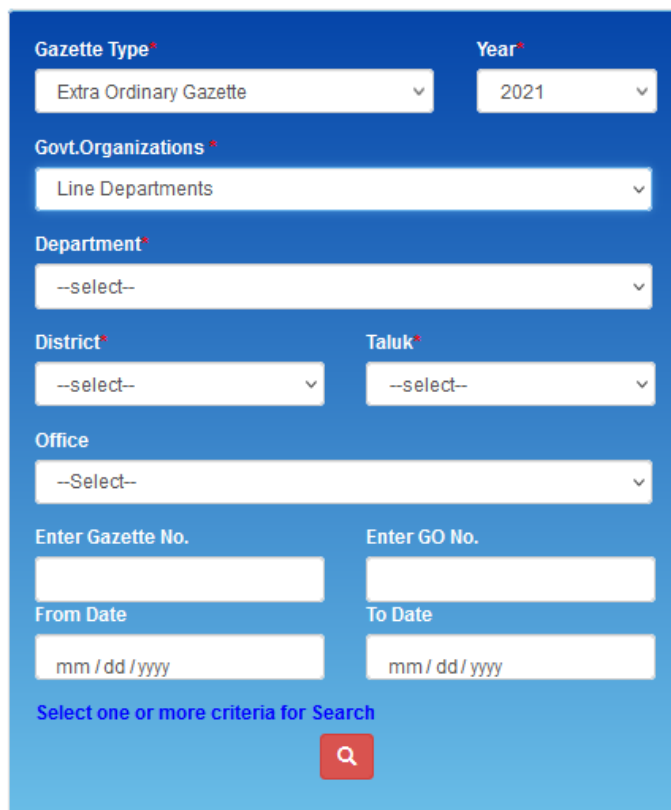
d. Change Contact email

Option to update email id.

eGazette (Gazette Searching)

Published Gazettes (EOG/Weekly) can be searched using this link. Clicking on this link, interface will appear with the latest EOG/KG published in the list. The “View/Download” link can be clicked to view or download the notification. The search criteria can be modified by changing “Gazette Type”, “Year”, “Department”, “Gazette No. & Date” or “Keyword”.

- Gazette can be searched using Department, District & Taluk/GO Number, Gazette Number etc.
- Index Based searching available for Weekly gazette



The screenshot displays a search interface for eGazette. It features several dropdown menus for filtering: "Gazette Type" (set to "Extra Ordinary Gazette"), "Year" (set to "2021"), "Govt.Organizations" (set to "Line Departments"), "Department" (set to "--select--"), "District" (set to "--select--"), "Taluk" (set to "--select--"), and "Office" (set to "--Select--"). Below these are input fields for "Enter Gazette No.", "Enter GO No.", "From Date" (format mm/dd/yyyy), and "To Date" (format mm/dd/yyyy). At the bottom, there is a blue button with a magnifying glass icon and the text "Select one or more criteria for Search".

Weekly Gazette Search

COMPOSE
Comprehensive Operation and Management of Presses Over Secure Environment
(Version 0.1)

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KERALA GAZETTE

Last Published Weekly Gazettes

Gazette Year: 2021 Gazette No: 39 Date: 07-09-2021 Volume: X

Part	Part Description	Part Departments	View/Download
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Part I - Section (i)	Part I - Section (i) Central Government Act and Ordinance	Law Department	View/Download
Part III	Notifications from Heads of Department [Part III]	Police	View/Download
Part III	Notifications from Heads of Department [Part III]	Forest	View/Download
Part III	Notifications from Heads of Department [Part III]	Irrigation	View/Download
Part III	Notifications from Heads of Department [Part III]	Labour Commissionerate	View/Download
Part III	Notifications from Heads of Department [Part III]	Judicial Services	View/Download
Part III	Notifications from Heads of Department [Part III]	Dairy Development	View/Download
Part III	Notifications from Heads of Department [Part III]	Animal Husbandry	View/Download
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Index Based Search

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KERALA GAZETTE

Search Result of Index based Weekly Gazettes

English Malayalam

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